

**TRI-COUNTIES REGIONAL CENTER**  
**TCADD Board Meeting**  
**DATE: February 3, 2012**  
**MINUTES**

**TCADD President:** Bob Cobbs **In Attendance:** Julie Kahn, Michael Craig, Michael Kaszycki, Marge Younce, Cathy Farrar, Robyn Adkins, Shane Hanna, Casey Hamlin, Rachel Huff, Robin Rosso, Frank Bush, Lorna Owens, Dominic Namnath, Pat Forgey, Michael Nagel, Steven Kresco, Cathy Berry

| ITEM   | DISCUSSION  | TASK | RESPONSIBLE PARTY<br>DUE DATE |
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| <ul style="list-style-type: none"> <li>• <b>Call to Order</b></li> </ul>   | Meeting called to order at 6:00pm, by Bob Cobbs, TCADD Board President.   |      |                               |
| <ul style="list-style-type: none"> <li>• <b>Public Comment and Announcements</b></li> </ul>  | Due to the large audience in attendance, public comment was hosted for more than one hour. The main topic of discussion was the proposed change in guidelines for Supported Living Services (SLS).  |      |                               |
| <ul style="list-style-type: none"> <li>• <b>Business Meeting</b><br/>Consent Calendar</li> </ul>   | <p>The consent calendar was reviewed. A motion was made to accept the minutes from the November Board meeting, as presented. M/S/C</p> <p>Casey Hamlin, TCADD Board member, asked that one agenda item be added: Discussion of the proposed changes to the TCRC SLS guidelines. With that addition, a motion was made to accept the agenda. M/S/C</p>   |      |                               |
| <ul style="list-style-type: none"> <li>• <b>Notice of Action</b> <ul style="list-style-type: none"> <li>• Service Policy 11501- Family Support Services of School-Age Children and Young Adults</li> <li>• Service Policy 17101 – Documentation Services</li> <li>• Service Policy 18000 – Self-Determination Pilot Project</li> </ul> </li> </ul> | <p>Frank Bush, Director of Services and Supports presented the red-lined version of three policies that are being updated as part of the global policy update requested due to the many changes resulting from the TBL, as well as the draft of the final version of changes:</p> <ul style="list-style-type: none"> <li>• Service Policy 11501- Family Support Services of School-Age Children and Young Adults</li> <li>• Service Policy 17101 – Documentation Services</li> <li>• Service Policy 18000 – Self-Determination Pilot Project</li> </ul> <p>These policies will be added to the TCADD Board agenda on March 10, 2012, as Action Items.</p> |      |                               |

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| <p><b>Action Items</b></p> <p>Service Policies</p> <ul style="list-style-type: none"> <li>• Service Policy 11401 - Transportation for Adults</li> <li>• Service Policy 12101 – Monitoring Personal Outcomes</li> <li>• Service Policy 13301 - Assistance with Court Proceedings</li> <li>• Ryan Wilkinson, TCADD Board of Directors Applicant</li> </ul> | <p>The Service Policies listed below were presented as Action Items. Each policy was reviewed by the TCADD Board and presented for a vote.</p> <ul style="list-style-type: none"> <li>• Service Policy 11401 - Transportation for Adults – Motion was made to accept policy as approved by SSC Committee and presented to the Board. M/S/C</li> <li>• Service Policy 12101 – Monitoring Personal Outcomes - Motion was made to accept policy as approved by SSC Committee and presented to the Board. M/S/C</li> <li>• Service Policy 13301 - Assistance with Court Proceedings - Motion was made to accept policy as approved by SSC Committee and presented to the Board. M/S/C</li> <li>• Ryan Wilkinson, TCADD Board applicant, was introduced to the Board. Mr. Wilkinson has attended several Board meetings in the past, and had expressed an interest in becoming a Director of the TCADD Board. The Board Development Committee forwarded Mr Wilkinson’s application to the full Board and recommended him as a viable nominee. A motion was made to induct Ryan Wilkinson to the TCADD Board of Directors. M/S/C</li> </ul> |  |  |
| <ul style="list-style-type: none"> <li>• <b>Executive Director’s Report Omar Noorzad, PhD</b></li> </ul>   | <p>Dr Omar Noorzad, Executive Director, was not in attendance at the meeting, due to illness. Lorna Owens, CFO, presented the Executive Director’s Report. The following documents were included in the Executive Director’s Report, and were reviewed during the meeting:</p> <ul style="list-style-type: none"> <li>• DDS Governor’s Budget Highlights</li> <li>• ARCA Analysis of November Estimate for FY 2012/13 Regional Center Budget</li> <li>• DDS FY 2012/13 Budget: Stakeholder Process</li> <li>• ARCA Position Statement: Governor’s Proposed Budget for FY 2012/13</li> <li>• ARCA Assembly Bill 254 (Beall)</li> <li>• December Cash Update</li> <li>• TCRC SB 74 and AB 104 TBL Implementation Report for February 2012</li> </ul> <p>Each month, the full Executive Director’s Report is available on the TCRC website under <a href="#">Budget Watch</a>.</p> <p>You may access the February 2012 Executive Director’s Report <a href="#">here</a>.</p>   |  |  |

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| <ul style="list-style-type: none"> <li><b>Management Report</b><br/><b>Lorna Owens, CFO</b></li> </ul> | <p>Lorna Owens, TCRC CFO, provided the financial report for February 2012:</p> <ul style="list-style-type: none"> <li>The POS budget (non-CPP) for FY 11/12 remains at \$174.7 million, per the first allocation from DDS. Funding for CPP continuation costs for persons placed in FY 10/11 and CPP deflection continuation costs is still expected to be approximately \$1.9 million but has not yet been allocated.</li> <li>As of January 10, 2012, the statewide projected deficit report indicated \$301 to \$325 million prior to DDS allocating reserve funds. TCRC's projected deficit ranked 10<sup>th</sup> highest among the 21 regional centers. The range of projected deficits was reported to be between a low of approximately \$422,000 to a high of \$32 million.</li> <li>Funding for the Prevention Program was reduced from \$614,610 in FY 10/11 to \$51,282 due to new Trailer Bill Language effective June 30, 2011 that transitions this program to the Family Resource Centers.</li> <li>TCRC has expended \$86.9 million in non-CPP POS through December. This reflects about a 1.9% decrease over FY 10/11 non-CPP POS expenditures for the same period, however there are late billings outstanding.</li> <li>Cost saving measures from FY 10/11 are continuing in Operations in FY 11/12. Efforts have resulted in expenditures trending less than last fiscal year by almost 1%.</li> <li>Funds were made available to release seven "frozen" service coordinator positions due to no mid-year cuts in OPS.</li> </ul> |  |  |
| <ul style="list-style-type: none"> <li>SLS Guidelines</li> </ul>                                       | <p>Following additional discussion regarding the proposed SLS guidelines, Casey Hamlin, TCADD Board member, made a motion to immediately suspend all changes from the current SLS models, and bring the issue to the TCADD Board Services and Supports Committee meeting on February 21, 2012. The motion was seconded, and a vote was taken. M/S/C<br/>( Y - 5 / N - 2 / A - 2)</p>   |  |  |
|  | <ul style="list-style-type: none"> <li>Administrative – Tuesday, March 20, 2012 (S Nadiminti, Chair)</li> <li>Board Development – Tuesday, March 20, 2012 (R Rosso, Chair)</li> <li>Executive – Tuesday, March 20, 2012 (B Cobbs, Chair)</li> <li>Government and Community Relations– Thursday, March 8, 2012 (S Kresco, Chair)</li> <li>People's Advisory – Wednesday, March 21, 2012 (C Farrar / S Bremer, Co-Chairs)</li> <li>Services and Supports – Tuesday, March 20, 2012 (J Kahn/M Kaszycki, Co-Chairs)</li> <li>Vendor Advisory – Thursday, March 1, 2012 (C Devlin / J White, Co-</li> </ul>   |  |  |

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|                      | Chairs)                          |  |  |
| • <b>Adjournment</b> | Meeting was adjourned at 9:58pm. |  |  |

**NEXT BOARD MEETING: 9:00am, Saturday, March 10,  
2012  
TCRC – 505 E Montecito St – Santa Barbara**